

ASSOCIATION OF ASIA-PACIFIC PEACE OPERATIONS TRAINING CENTRES
(AAPTC)
ANNUAL MEETING

ULAANBAATAR, MONGOLIA

01 – 04 JULY 2013

Theme of the Conference

The theme of the conference is “**Identifying and Implementing Training Improvements to Enhance Mission Performance.**” It is meant to bring together peacekeeping training professionals from the region to explore how assessment of performance in mission can best provide essential information to peacekeeping training institutions to align training materials and delivery to enhance mission effectiveness. Additionally, we will assess training throughput needs across the region for future rotations and in sustaining training staff.

The Objectives/Goals of the Conference

During the conference, Training Centre Commanders and staff responsible for mission performance evaluation and instruction will discuss how they evaluate mission success, gather observations, and incorporate these into preparation of subsequent rotations as they prepare their contingents to serve on UN mission. We will explore ways that centres can benefit from shared experiences to enhance effectiveness of PKO missions.

Subsequently, three groups will be formed, consisting of Center Commanders in one group; staff officers responsible for after action reviews or lessons learned processes on a group; and centre operations staff in the third. The groups will also have a facilitator who will moderate the discussion of topics, including

- Discussion of current practices within PKO centres for gathering, evaluating, and dissemination of PKO mission experience and effectiveness of existing systems in preparation of contingents.
- Evaluation of current information gathering and dissemination mechanisms and determine if common ground exists for Association to use a particular method.
- Consideration of possible ways to improve cooperation, mutual support and exchange among members and other civil, police and non-governmental organisations on mission.
- Development of synchronized recommendations to regional bodies
- Evaluation of future rotations and center staff replacement to determine resource needs and possible cooperation

Conference Administration

The Conference is co-sponsored by the Mongolian Armed Forces and US Pacific Command Multinational Training Branch (J716). Once confirmed to attend, USPACOM J716 will arrange lodging and support for participants arriving at Ulaanbaatar. Uniform for the conference will be office uniform with jacket and tie and for civilian participants business suit and tie for the first day, otherwise short sleeved office uniform (not field type uniform) for military participants and collared shirt and slacks for remainder of meeting programme.

Proposed Programme of Events**DAY - 1**

DATE/DAY	TIME	EVENTS	RESPONSIBILITY	REMARKS
01/Jul/2013 (Monday)	08:00	All participants seated	MAF	
	08:10	Opening remarks (MAF)	MAF	
	08:20	Opening remarks by USPACOM J716.	J716	
	08:25	Opening remarks by UN rep	UN ITS	
	08:30	Group photo with all the participants followed by break. (Venue: TBD)	J716/MAF	
	09:15	Administrative Remarks by MAF	MAF	
	09:25	Conference Objectives and Agenda Review	J716	
	09:40	AAPTC report and notes of last meeting	BIPSOT	
	10:00	IAPTC report	CUNPK	
	10:20	ADMM+ EWG on PKO report	Co-chairs	
	10:40	Break		
	11:00	ARF PKO Expert Meeting report	MAF	
	11:30	Regional group cohesion discussion	GPOI	
	12:00	Lunch		
	13:30	Training Centre Update	TBD (Australia?)	
	14:00	Training Centre Update	TBD (China?)	
	14:30	Break		
	15:00	Training Centre Update	TBD (Nepal?)	
	15:30	Training Centre Update	TBD (Canada?)	
	16:00	Summarizing the day	MAF/ GPOI	
18:00	Icebreaker social	TBC		

DAY - 2

DATE/DAY	TIME	EVENTS	RESPONSIBILITY	REMARKS
02/Jul/2013 (Tuesday)	08:30	Morning Administrative remarks	MAF	
	08:40	UN PKO initiatives and discussion	UN ITS	
	09:30	Introducing Learning Organizations	GPOI	
	10:15	Break		
	10:45	Plenary discussion: introduction of breakout sessions and objectives	MAF / GPOI	
	11:30	Breakout Sessions Commandants: How can we improve training? Where do we need support? Instructors: Evaluate methods for receiving, processing, and using feedback Operations: Projecting training requirements	MAF / GPOI MAF / GPOI MAF / GPOI	
	12:30	Lunch Break		
	13:45	Breakout sessions resume	MAF / GPOI	
	15:00	Break		
	15:30	Resume breakout sessions		
	16:15	Plenary session: breakout groups report (20 min ea); discussion, and initiating next days session	MAF/J716	
	19:00	Conference dinner	TBC	

DAY – 3

DATE/DAY	TIME	EVENTS	RESPONSIBILITY	REMARKS
03/Jul/2013 (Wednesday)	08:00	Morning Administrative remarks	MAF	
	08:10	Review progress of discussions	GPOI	
	08:30	Breakout Session Commandants: What are our recommendations? Instructors: How do we implement improvements? Operations: Developing the plan	MAF / GPOI MAF / GPOI MAF / GPOI	
	10:30	Break		
	10:50	Resume breakout discussions	MAF / GPOI	
	12:00	Lunch Break		
	13:30	Plenary session: breakout groups reports and discussion	MAF / GPOI	
	14:30	Break		
	15:00	AAPTC Executive Committee meeting and drafting of statement		
	17:00	Concluding the day's session	MAF	

DAY – 4

DATE/DAY	TIME	EVENTS	RESPONSIBILITY	REMARKS
04/Jul/2013 (Thursday)	09:00	Busses depart for Five Hills Training Center	MAF	
	11:00	Final review of statement and signing	MAF	
	12:00	Closing Ceremony and remarks	MAF / UN / GPOI	
	12:30	Lunch	Provided by MAF	
	13:30	Tour of training centre / cultural event	MAF	
	15:00	Depart for city	MAF	
	17:00	Arrive hotel		
	19:30	Next meeting work group (Venue: TBD)	Present / future chair, secretariat and staff	

Departures of participants starting evening of 4 July